

**MINUTES OF THE
REGULAR MEETING OF THE LOUIS RIEL SCHOOL BOARD
Tuesday, October 21, 2014 (7:00 PM)**

The Meeting of the Louis Riel School Board was called to order by the Chairperson of the Board, Trustee Hugh Coburn.

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

SCHOOL BOARD TRUSTEES:

Hugh Coburn	Chairperson
Louise Johnston	Vice-Chairperson
Gary Gervais	Trustee
Sandy Nemeth	Trustee
Colleen Mayer	Trustee
Tom Parker	Trustee
Dave Richardson	Trustee
Wayne Ruff	Trustee
Chris Sigurdson	Trustee

ALSO IN ATTENDANCE:

Duane Brothers	Superintendent of School
Brad Fulton	Secretary-Treasurer
Lisa Aitken	Director of Human Resources
Neill Johnson	Assistant Superintendent
Steve Lawrie	Director of Student and Clinical Services
Christian Michalik	Assistant Superintendent
Marlene Murray	Assistant Superintendent
Pat Trottier	Board Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 7:05 p.m.

A) WELCOME AND INTRODUCTIONS

1.1 Welcome

The Chair welcomed everyone in attendance.

B) MISSION AND PRIORITIES

1.2 Mission and Priorities

The Chairperson read the Louis Riel School Division Mission statement.

C) GOOD NEWS

1.3 Good News Shared by the Superintendent of Schools

This is the last meeting of the current Board of Trustees who have been together for a number of years and who have done a tremendous amount of good things. These are people with big hearts, people who work really hard, are focused on kids, and fight for ideas. This Board has made things much better for the staff in LRSD, for the parents, and students.

2. APPROVAL OF AGENDA & CONFIRMATION OF MINUTES

2.1 Approval of Agenda - October 21, 2014

234/2014 THAT the October 21, 2014 agenda be approved.

Trustee (Tom Parker) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

2.2 Approval of Minutes of Regular Board Meeting - October 7, 2014

235/2014 THAT the Minutes of the Regular Board Meeting held October 7, 2014 be approved.

Trustee (Dave Richardson) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

CARRIED

3. CHAIR'S REPORT

3.1 Chair's Report for October 21, 2014

1. We had a positive meeting with KPMG auditors
2. There will be a New Trustees Orientation meeting on October 28, 2014
3. Election Day – please vote on October 22, 2014

4. COMMUNITY CONNECTIONS

A) COMMUNITY INPUT

4.1 Presentation of Audited Financial Statements by KPMG, Divisional Auditors

The KPMG Auditors, Austin Abas and Scott Sissons, reported a positive review on the annual audit process and Financial Statements for the fiscal year ending June 30, 2014.

236/2014 THAT the Financial Statements for the fiscal year ending June 30, 2014 be approved, and;

THAT the communication dated October 21, 2014 from KPMG regarding the Audit of the Financial Statements of the Louis Riel School Division be received as information and placed on file.

Trustee (Chris Sigurdson) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

4.2 Literacy and Numeracy Presentation

Assistant Superintendent Christian Michalik made a presentation to the School Board regarding Literacy and Numeracy. M. Michalik provided information on how the data is collected and processed to assist teachers in teaching students.

B) COMMITTEE REPORT

5. OUTCOMES PROGRESS REPORTS

A) SUPERINTENDENT

6. INFORMATION: EL # 1.8

A) COMMUNICATION AND SUPPORT TO SCHOOL BOARD

6.1 Online Report to the Community

237/2014 THAT the Superintendent's report regarding the Online Report to the Community be received as information, and;
THAT the report be shared with the Minister of Education, Members of Legislative Assembly, Members of Parliament, and City Councillors.

Trustee (Tom Parker) Moved, Trustee (Louise Johnston) Seconded to approve the motion.

CARRIED

6.2 BOARD OFFICE DECEMBER CLOSURE

238/2014 THAT the Louis Riel School Board Office and Maintenance Shop (CUPE 4642 custodial Trustees excluded) remain closed on December 24, 29, 30, and 31, 2014, and January 2, 2015, and;

THAT employees bank time or use accrued vacation credits for the five days.

Trustee (Dave Richardson) Moved, Trustee (Wayne Ruff) Seconded to approve the motion.

CARRIED

7. BOARD EDUCATION

8. BOARD POLICY REVIEW

A) GOVERNANCE PROCESS

B) BOARD-MANAGEMENT RELATIONSHIP

C) EXECUTIVE LIMITATIONS

D) OUTCOMES

9. BOARD CONSENT AGENDA

A) CORRESPONDENCE

9.1 School Board Correspondence

1. MANITOBA SCHOOL BOARD ASSOCIATION

Labour Relations:

- a) **(Page 1)** Salary Bulletin dated October 8, 2014 regarding Fort la Bosse School Division and United Food & Commercial Workers, Local 832 (Education Assistants/Speech Assistants) Agreement-in-Committee;
- b) **(Page 2)** Salary Bulletin dated October 9, 2014 regarding Portage la Prairie School Division and Portage la Prairie Teachers' Association Agreement-in-Committee;
- c) **(Page 7)** Collective Bargaining Update dated October 10, 2014;

General Correspondence:

- a) **(Page 1)** Letter dated October 8, 2014 from Mr. Floyd Martens regarding the upcoming elections;
- b) **(Page 2)** Memorandum dated October 8, 2014 from Ms. Janis Arnold regarding Aboriginal Education Initiatives Survey;

- c) **(Page 57)** Memorandum dated October 8, 2014 from Mr. Floyd Martens regarding Selection Criteria for Executive Director Recruitment Process;
- d) **(Page 58)** Memorandum dated October 8, 2014 from Ms. Heather Demetriooff regarding New Trustee Orientation Sessions and Board Chair Workshop;
- e) **(Page 61)** Ebulletin dated October 8, 2014;
- f) **(Page 62)** Understanding and Responding to Bullying – A Guide for Parents;
- g) **(Page 64)** Memorandum dated October 9, 2014 from Ms. Carolyn Duhamel regarding MSBA Core Services and Revenue Strategies Review Committee Report;
- h) **(Page 81)** Call for Nominations and Resolutions 2015;

2. MANITOBA EDUCATION

- a) **(Page 1)** Letter dated September 2014 from Mr. Darryl Gervais and Ms. Florence Girouard regarding Provincial Assessments and Report Card Documents;
- b) **(Page 6)** Letter dated September 2014 from Mr. Darryl Gervais regarding Grade 11 History of Canada: A Foundation for Implementation;

a. PUBLIC SCHOOLS FINANCE BOARD

- a) **(Page 1)** Letter dated October 6, 2014 from Ms. Lynne Mavins regarding the Sage Creek School Fund Reserve and Windsor Park Collegiate – Air Handling Unit Replacement Reserve;
- b) **(Page 2)** Letter dated October 8, 2014 from Ms. Lia Abolit and Mr. R. John Weselake regarding the Louis Riel Arts and Technology Centre Plumbing Trades Renovation – Project Authorization;
- c) **(Page 10)** Letter dated October 8, 2014 from Ms. Lia Abolit and Mr. R. John Weselake regarding the Louis Riel Arts and Technology Centre Broadcast and Online Media – Project Authorization;

4. OTHER

- a) **(Page 1)** Letter received October 2, 2014 from Mrs. Marilyn Seguire regarding the Board's policy structure and governance model;
- b) **(Page 3)** Letter received October 3, 2014 from Ms. Shari Loewen and Ms. Jackie Stephenson Co-Chairs of the Hastings School Parent Association regarding the successful transition into their new school;
- c) **(Page 4)** Letter dated October 3, 2014 from the Honourable Minister James Allum regarding Manitoba's Celebration of Excellence in Teaching – 2014-2015 Minister's Awards;
- d) **(Page 6)** Letter dated October 10, 2014 from Mr. Hugh Coburn, Chair of the School Board to Mrs. M. Seguire acknowledging receipt of her October 2, 2014 correspondence;

239/2014 THAT the School Board correspondence be received as information.
Trustee (Colleen Mayer) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

10. FINANCE AND AUDIT

11. OTHER BOARD JOBS

11.1 School Community Initiatives Partnership Application - Nelson McIntyre Collegiate

240/2014 THAT the School Community Partnership application regarding Nelson McIntyre Collegiate "Seniors' Matinees for Musical – I Was a Teenage Zombie" be approved, and; THAT Nelson McIntyre Collegiate receive a SCIP grant of \$2,000.

Trustee (Louise Johnston) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

11.2 Commendation and Appreciation for Trustee Wayne Ruff

241/2014 THAT Trustee Wayne Ruff be congratulated on his eleven years of service as an elected School Trustee and be commended for his contribution to children, young people, staff, and public education in the Louis Riel School Division, and the Province of Manitoba.

Trustee (Dave Richardson) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

CARRIED

11.3 Commendation and Appreciation for Trustee Gary Gervais

242/2014 THAT Trustee Gary Gervais be congratulated on his eight years of service as an elected School Trustee and be commended for his contribution to children, young people, staff, and public education in the Louis Riel School Division, and the Province of Manitoba.

Trustee (Tom Parker) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

12. PUBLIC FORUM

Ms. Tanjit Nagra thanked the School Board for their hard work and dedication to the students in Louis Riel School Division.

Mr. Frank Restall, President of the Louis Riel Teachers' Association, shared the same type of excitement as Trustee Colleen Mayer regarding the presentation made by Mr. Christian Michalik. It is due to teachers working with teachers that synergy has come forth. This is a thank you to the School Board and the Superintendent's Department for their focus since the arrival of Superintendent Brothers to put time, to put money in supporting professional conversations for teacher working with teacher. With the 1100 association members along with other divisional employees, amazing things happen and the LRTA appreciates it.

Mr. Restall has had many members comment regarding the PCAP Summary on the LRSD website as the best defined, fleshed out, and directed report. This PCAP summary is neutral and approved by LRTA members.

On behalf of the LRTA members, Mr. Restall thanked Trustee Gary Gervais for his services to the Louis Riel School Division.

Trustee Wayne Ruff, has been known as the founding father of St. Vital. His 50 years of service to schools, to teachers and to the community have been greatly appreciated. Mr. Restall congratulated Trustee Ruff for nurturing a culture of caring in the Division.

To all Trustees at the table, it has been a pleasure working with you, and wish you the very best in tomorrow's election. The LRTA looks forward to working with the new Board and knows that it will continue to have a positive working relationship, as has been experienced in the last couple of years.

13. SELF-EVALUATION OF GOVERNANCE PROCESS

14. ADJOURN

14.1 Adjournment of Meeting

243/2014 THAT the meeting be adjourned.

Trustee (Gary Gervais) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

Meeting adjourned at 8:35 PM

Chairperson

Secretary-Treasurer